

**CONFIDENTIALITY**

All case information is confidential, including both identifying and non-identifying information. Any release of case information must be in compliance with policy found in the Administrative Handbook, Legal and FOIA Issues AHN 1180, Release of Information, and Services Requirements Manual SRM 131, Confidentiality.

**CHILD PLACING  
AGENCY'S ACCESS  
TO DHS RECORDS**

A private child placing agency that serves as a contractor under the department for the purpose of providing adoption services to children from the foster care system shall have access to Department of Human Services (DHS) records when completing a child assessment or adoptive family assessment.

See SRM 131, Confidentiality, To Determine Suitability of Home for Adoption or Foster Care, to determine information required to be released.